



RULES OF TUTORIALS:

1. Tutorials Schedule and crediting terms are publicized before the start of semester. This information is presented on bulletin-board.
2. Students are obliged to:
 - a. Keeping the rules of professional ethic and keeping professional-secret
 - b. Taking active participation in didactic occupations and obtain credits with a fixed time
 - c. Punctuality and having required clothing (clean medical! uniform, gloves and masque)
 - d. Systematic preparation for tutorials
 - e. Respect for entrusted equipment
 - f. Economical use of dental materials
 - g. Keeping clean and silence in dental surgery.
3. Students are not allowed to arbitrarily leaving dental surgery
4. The instruments and equipment should be collected according to the rules settled in each dental surgery.
5. Student is financially responsible for entrusted equipment such as: dental units, instruments and devices.
6. Student during practical class is obliged to full-fill "Dental health form" for every examined patient, present this form to the assistant who is carrying tutorial and return it to the reception desk.
7. Treatment of patients proceeds strictly according assistant recommendations.
8. Each treatment procedure should be noted by student in "Dental health form" and credited by the tutor.
9. Student is obliged to keep up to date documentation of every treatment performed by taking notes in personal note-book.
10. In case of unexpected accident or emergency (faint, burn, spilling of the medicine, damage engine of machine) student is obliged to report that immediately to the tutor.
11. The use of mobile phones are strictly prohibited during clinical classes, lectures and seminars
12. Terms and conditions of tutorials crediting are publicized before the semester beginning.
13. Student presence on tutorials, seminars and lectures is obligatory and controlled,
14. Credits in test form are executed in cases and terms fixed in detail plan and schedule of tutorials.
15. Apart from given hours of tutorial student has no right to examine patients by herself/himself without any supervision of tutor or other doctor.
16. Crediting of tutorial takes place after fulfilling all dental procedures provided by program and is based on acquitting material checking update during tutorials and periodically in tests form.
17. Opinion about treatment procedures, quantity' and quality of treatments performed by each student, must be recorded in the students card at the end of each semester.