**Regulations regarding taking and passing Integrated dentistry classes in the academic year 2019/2020**

Students are required to keep a notebook, from the first class, in which they will note down all grades from seminars, classes, credited tests and standards, as well as admitted patients. In case of any controversy and lack of confirmation of entries in the notebook, doubts are resolved to the disadvantage of the student.

During each class, the assistant has the right to ask the student any question relating to the presented knowledge, preferably asking questions referring to the patient who is currently being admitted or to the patient who is to be admitted on the same day.

During the last class in the given year, the student puts a signature under the credit for passing the class year – it is the last chance to verify the received credits against the notebook kept by the student.

Students may participate in seminars and clinical classes after leaving bags/backpacks as well as mobile phones/cameras/tablets and laptops in lockers located by the secretariat – keys are available in the secretariat.

Schedules are posted by year tutors in the first week of the academic year.

**Year tutors:**

1. Marta Gawlik-Maj

**Absences: Art. 13 item 4 of the Study Regulations**

1. A sick leave **does not** exempt from making up the missed classes.
2. The rules for making up classes are determined by the lecturer conducting the clinical class/seminar.
3. The only moment to remedy grades and make up the missed classes in order to get a credit is the 14th week of the semester.

**Forms of knowledge verification:** each student must get at least 60% of the total number of points possible to obtain in a given semester (see: "Rules regarding assessment/credits").

**Schedule:**

1. Clinical exercises take place over 15 weeks of the semester

2. The only time when the grades can be remedied and missed classes can be made up in order to get a credit is the 14th week of the semester. Failure to comply with the conditions for getting a credit results in receiving a conditional credit or lack of credit (see: "Rules regarding assessment/credits"). In the case of receiving a conditional credit, passing the test with the adjunct professor is a precondition for taking the exam and therefore the test must take place not later than in the 15th week of the semester, after setting the date individually.

**Rules regarding assessment/credits:**

1. In order to receive **a credit**, the Student must obtain a minimum of 60% of total points AND participate in 100% of seminars and/or clinical classes.
2. The student can make up any deficiencies (remedy grades and/or make up the missed classes) in the 15th week of the semester.
3. Students who did not obtain the required 60% of points receive a **conditional credit**.
4. Students who did not obtain the required 60% of points and failed to obtain the conditional credit **will not receive a credit**.

**The exam starts in the session:**

1. The fifth summer semester ends with a theoretical writing exam (see: "Rules regarding assessment/credits").
2. It is a single choice test consisting of 100 questions with the possibility of obtaining a maximum of 100 points.
3. II and III term exam take place in a retake session (in september); the examiner decides about their form.

**Rules for converting points into a grade:**

points – grades

1. 100 – 96 – 5,0
2. 91 – 95 – 4,5
3. 81 – 90 – 4,0
4. 71 – 80 – 3,5
5. 60 – 70 – 3,0
6. < 60 – 2,0